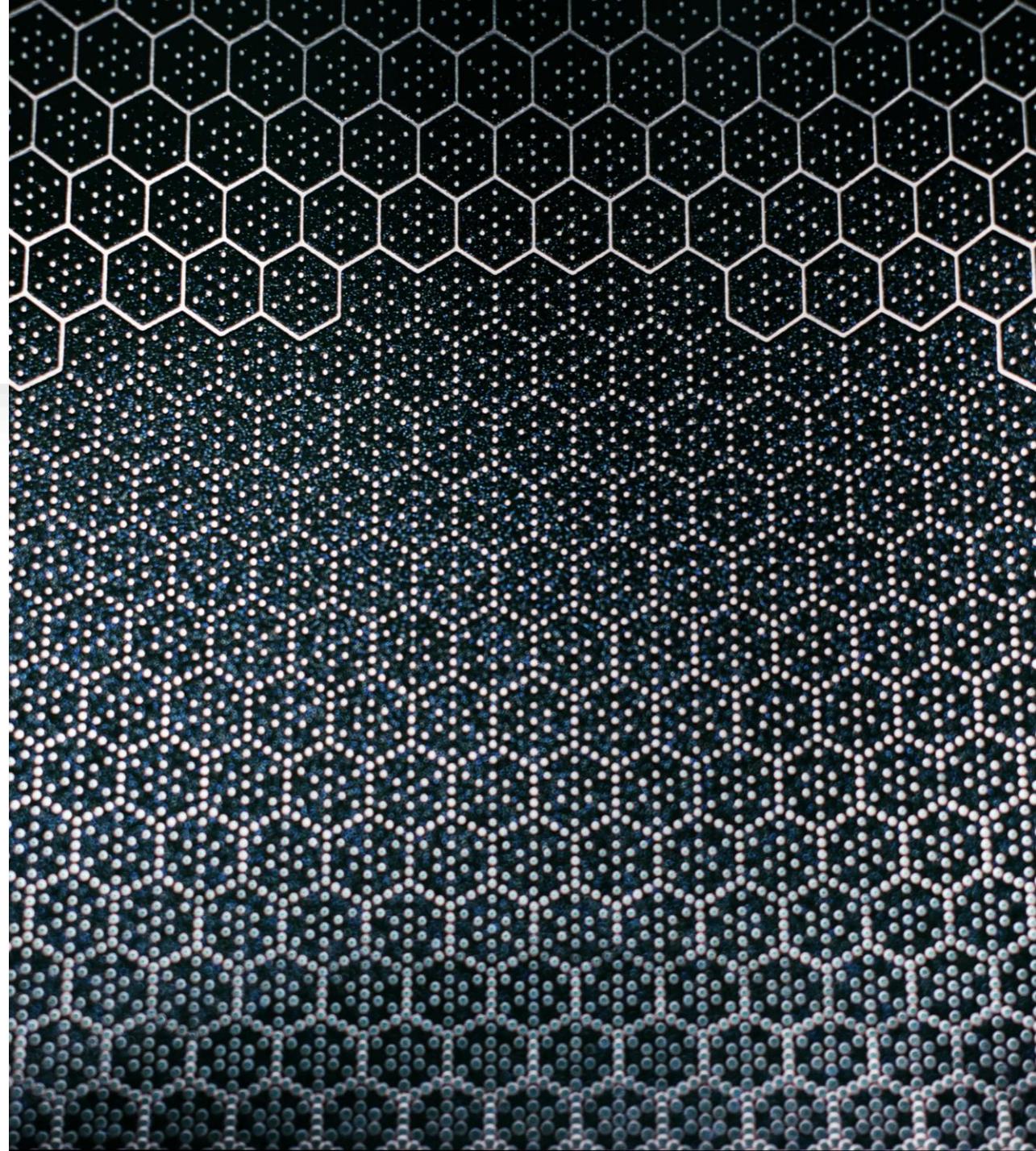


# Requirements Cross Reference

The Requirements Cross Reference feature simplifies tracking by **automatically mapping related requirement paragraphs or custom term library paragraphs** (e.g., Action words), whether they are in different documents or within the same one.

Key capabilities include:

- **Automated Mapping:** Effectively links requirements between Federal RFP Sections L, C, and M to ensure consistent and comprehensive identification.





# Requirements Cross Reference - Steps

**Select or create your own dictionary**

**Select your primary document and optional related documents**

Supports file types: MS Word (docx) and Portable Document Format (PDF)

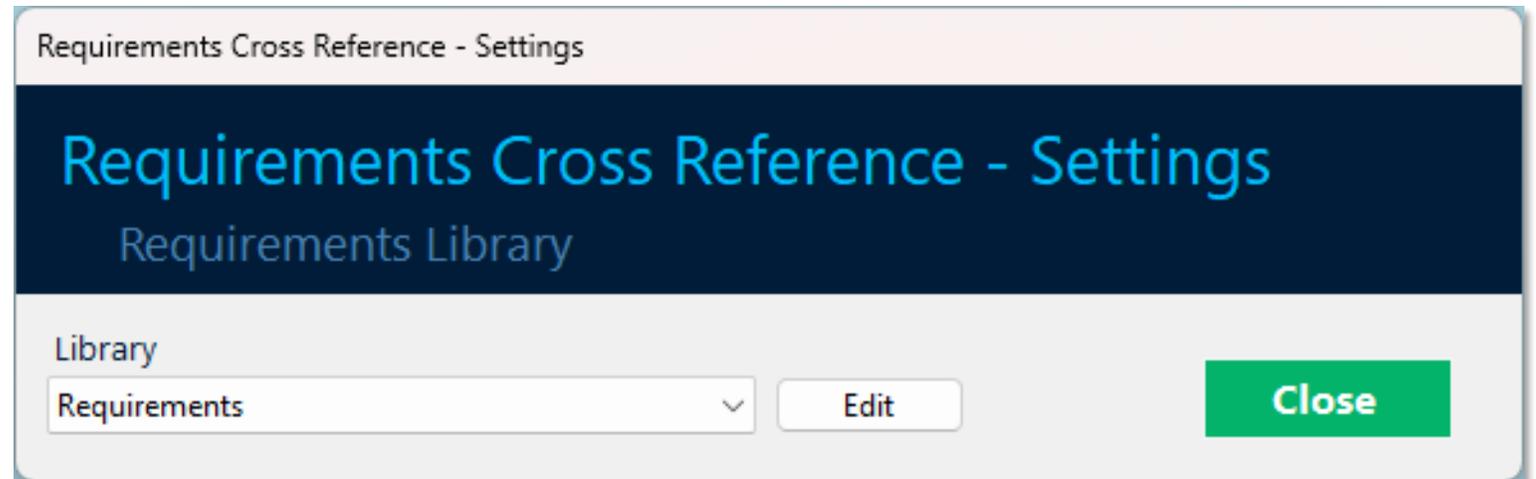
**Generates an Excel Report with related paragraphs**



# Select Dictionary Library

**Technology Upgrade: New BDVS Algorithm:** This new level of analysis is powered by our proprietary BDVS algorithm, which determines the similarity between texts with incredible accuracy and speed.

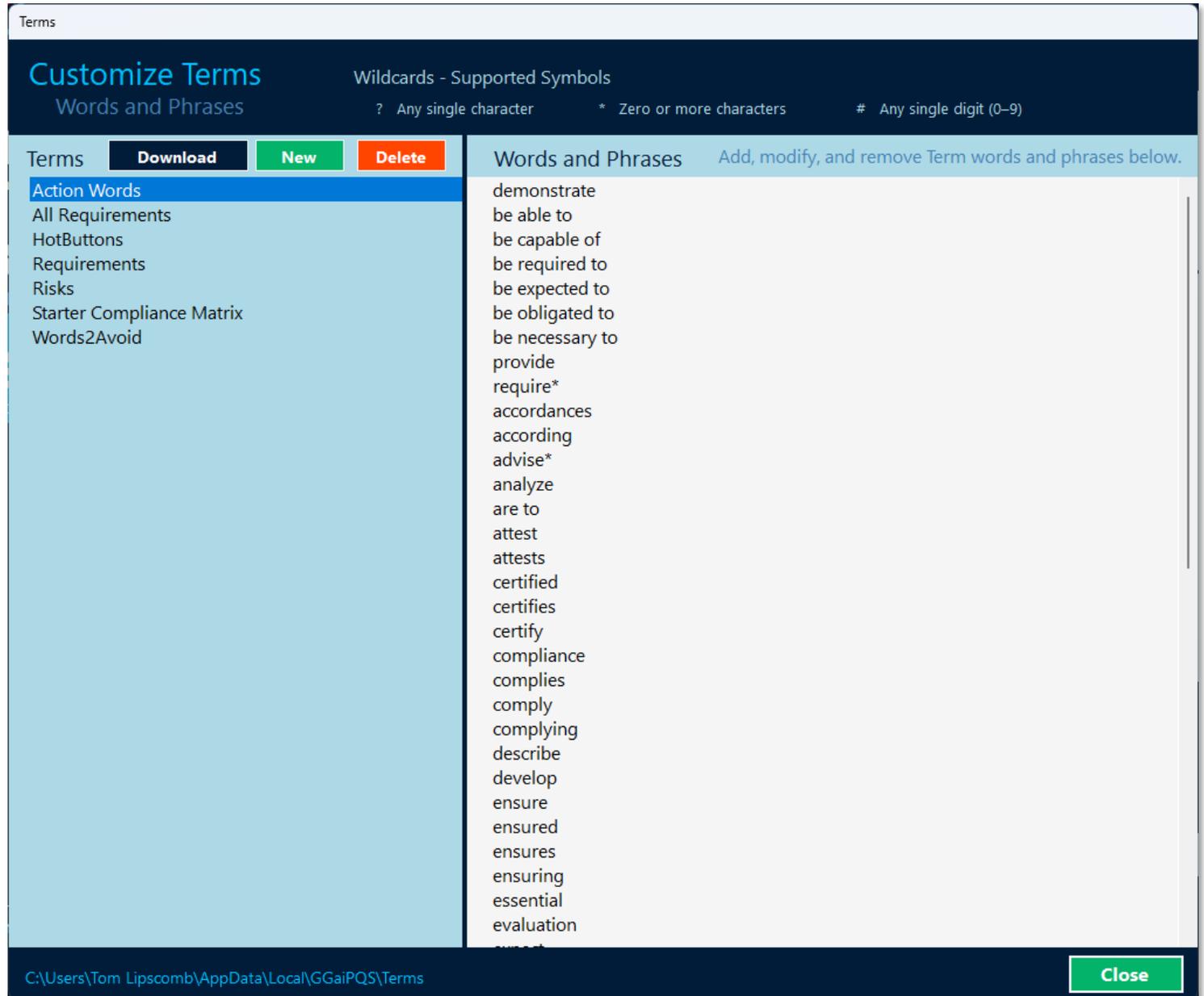
As a result, it now produces more accurate results automatically, **eliminating the need for manual similarity adjustments.**



# Custom Dictionaries

## Supports Wild Cards

- ? A single character
- \* Zero on more characters
- # Number patterns, e.g.,  
model number: ###-##.#



Terms

### Customize Terms

Words and Phrases

Wildcards - Supported Symbols

? Any single character   \* Zero or more characters   # Any single digit (0-9)

Terms   **Download**   **New**   **Delete**

**Action Words**

All Requirements  
HotButtons  
Requirements  
Risks  
Starter Compliance Matrix  
Words2Avoid

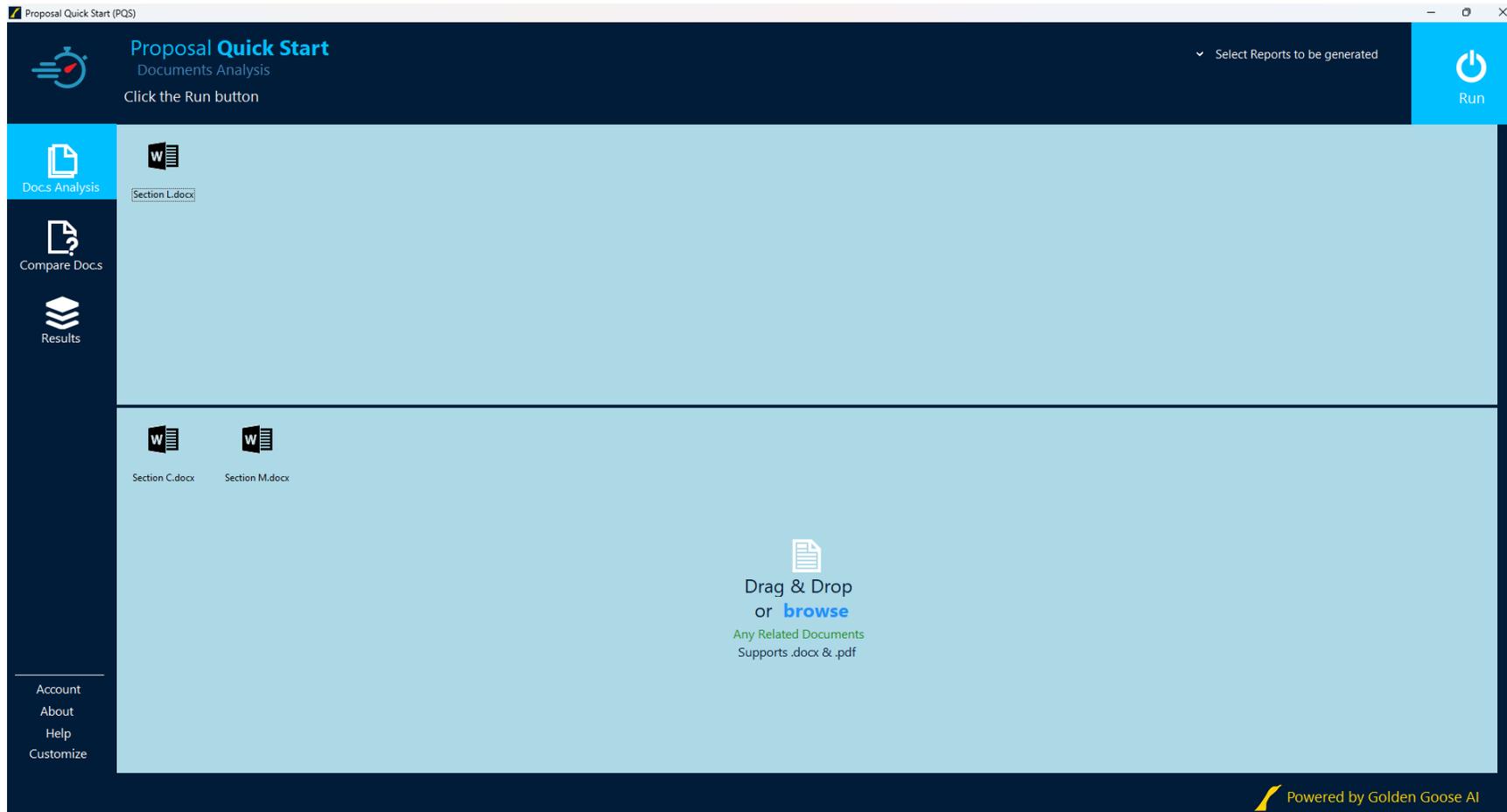
Words and Phrases   Add, modify, and remove Term words and phrases below.

demonstrate  
be able to  
be capable of  
be required to  
be expected to  
be obligated to  
be necessary to  
provide  
require\*  
accordances  
according  
advise\*  
analyze  
are to  
attest  
attests  
certified  
certifies  
certify  
compliance  
complies  
comply  
complying  
describe  
develop  
ensure  
ensured  
ensures  
ensuring  
essential  
evaluation

C:\Users\Tom Lipscomb\AppData\Local\GGaiPQS\Terms

**Close**

# Select Documents and Run Analysis



- Primary Document: Section L (left side in light blue)
- Related Documents: Sections C & M
- Requirement Terms: Red bold Font
- Color-code Similarity

# Requirements Cross Reference

Page (Para Number)	Primary Text	Section C	Section C	Section C	Section C	Section C
13 (206) B)-6	B)-6 Provide qualified key personnel with relevant experience specific to managing a contract of similar scope and complexity to this requirement, and education and training.					
13 (207) B)-7	B)-7 The Offeror <b>shall</b> provide résumés indicating all relevant, specific experience, education and training for the following Key Personnel roles identified in the SOW:	7.3-1 The Training Manager is responsible for identifying and assessing the training needs of the CSRs and for evaluating training effectiveness. The Training Manager <b>shall</b> have experience in and be responsible for assessing the training needs of CCO CSRs, then recommending the most appropriate training methods taking into consideration different styles of training, including but not limited to self-paced and classroom training. The Training Manager <b>shall</b> :	3.2.1-1 The CTC contractor <b>shall</b> develop a training-management plan, addressing its training program for CCO staff, including CSRs and supervisors, and Offline Research & Casework staff. Training <b>shall</b> also be available to relevant CMS staff and other stakeholders as directed by CMS. The training plan <b>shall</b> address the following:	3.2.1-1 The CTC contractor <b>shall</b> develop a training-management plan, addressing its training program for CCO staff, including CSRs and supervisors, and Offline Research & Casework staff. Training <b>shall</b> also be available to relevant CMS staff and other stakeholders as directed by CMS. The training plan <b>shall</b> address the following:	3.2.3-2 The contractor <b>shall</b> develop and maintain a process to track updates to training materials and provide a method for archiving materials. The contractor <b>shall</b> have access to the internal systems, including Next Generation Desktop (NGD) Production and Training environments.	3.2.1-3 The training plan <b>shall</b> address regular updates to training materials and be flexible to evolving program, infrastructure, and technological change. Training comprises instructor-led courses delivered by the CCO contractor's instructors in both person and virtual settings, train-the-trainer, and computer-based training. Training <b>will</b> cover the following three (3) broad topics:
13 (208)	Senior Program Manager (PM)					
13 (209)	Content Manager					
13 (210)	Training Manager					
13 (211)	Continuous Improvement Manager					
13 (212)	Resumes for Key Personnel <b>shall</b> be provided as an attachment to the technical volume and <b>shall</b> not be more than three (3) pages each. Resumes <b>shall</b> describe functions and duties, with respect to the SOW, specific relevant experience, education, training, awards and membership in professional organizations as applicable.	3.4-1 All CTC contractor personnel <b>shall</b> maintain program knowledge and <b>shall</b> be required to participate in the training that is developed and presented to the CCO CSRs. The CTC contractor <b>shall</b> present a training plan to CMS for its personnel to participate in training; the training plan may vary based on the designated role of the personnel; those participating in training developed for the CCO <b>must</b> pass the associated post-training testing upon the completion of training, and the contractor <b>shall</b> provide the test results to CMS monthly or as directed by CMS. Please see section 7 for key personnel.	Any staff identified as key personnel <b>must</b> have a backup who is properly trained and qualified to act as a fully functioning replacement in the absence of the key person. The Contracting Officer Representative (COR) <b>must</b> be notified when key personnel are out of the office for an extended period (more than 2 business days); in these instances, the name and contact information, including telephone number and email address, of the backup <b>must</b> be provided to the COR prior to the absence of the key personnel. Key personnel may be assigned to more than one functional area, but their time may not exceed one Full Time Equivalent (FTE).			



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## Automated Mapping of Related Requirement Paragraphs with Excel Output

- Shred / parse your RFPs for key requirement words like "**WILL**," "**SHALL**," and "**MUST**."
- Customize your own requirement words and phrases, with support for **wildcards** (?, \*, #).
- Each paragraph is tagged with an Excel comment indicating its source, including the document, page, and paragraph number.
- Shred MS Word (docx) or textual PDF RFX documents and map requirements in seconds.

### Use Cases - Save Hours

- Color Review
- Compliance Tracking
- Writing Assignments
- Past Performance Analysis
- Task Order Compiler